

## **CABINET MEMBER FOR CULTURAL SERVICES AND SPORT**

**Venue: Bailey House,  
Rawmarsh Road,  
Rotherham. S60 1TD**

**Date: Tuesday, 5th January, 2010**

**Time: 10.00 a.m.**

### **A G E N D A**

1. To determine if the following matters are to be considered under the categories suggested in accordance with the Local Government Act 1972.
2. To determine any item which the Chairman is of the opinion should be considered as a matter of urgency.
3. Minutes of the previous meeting held on 15th December, 2009 (copy herewith) (Pages 1 - 4)
4. November Revenue Budget Monitoring Report (herewith) (Pages 5 - 15)
5. Libraries "Health Offer" (report herewith) (Pages 16 - 19)  
Jayne Sinclair, Patient Health Information Officer, to report.
6. Flooding at Maltby Manor Recreation Ground (report herewith) (Pages 20 - 21)  
Phil Gill, Green Spaces Manager to report.  
- to report measures proposed to reduce the risk of further flooding of private property neighbouring Maltby Manor Recreation Ground.

**CABINET MEMBER FOR CULTURAL SERVICES AND SPORT**  
**Tuesday, 15th December, 2009**

Present:- Councillor St. John (in the Chair); Councillors Falvey.

**F46. MINUTES OF THE PREVIOUS MEETING HELD ON 2ND DECEMBER, 2009**

Resolved:- That the minutes of the meeting of the Cabinet Member held on 2<sup>nd</sup> December, 2009 be signed as a true record.

**F47. LIBRARY STRATEGY PROPOSAL**

Consideration was given to a report presented by Bernard Murphy, Manager of the Library and Information Services, which sought approval to develop a strategy for Rotherham's Public Libraries.

A ten year strategy for Rotherham Libraries would be produced during 2010 and be a public document that would identify the services provided to the public via the library network.

This process would involve consultation with the public, Elected Members, stakeholders, partners, managers and staff.

Further information was provided on the background to the requirement of a Strategy, the current situation and the advice from the Audit Commission.

The recent DCMS Inquiry into the Library Service in the Wirral was noted where Wirral Borough Council was found to be in breach of its statutory duties.

Discussion ensued on the sensitivity of public consultation and how best this would be managed.

Resolved:- (1) That the important role played by libraries in helping to change lives and transform communities by provision of a service striving for excellence be recognised.

(2) That a Strategy for libraries be developed to help embed the positive change and improved performance already being delivered by our public libraries. The Strategy would be based on a full assessment of local needs in order to ensure the Council fulfilled its statutory duties under the Public Libraries and Museums Act, 1964.

(3) That this report be referred to the Regeneration Scrutiny Panel for information.

**F48. THE NATIONAL ARCHIVES SELF-ASSESSMENT PERFORMANCE MEASUREMENT PROGRAMME – OVERALL SCORE**

Consideration was given to a report presented by Lisa Broadest, Principal Officer for Archives and Local Studies, which set out in detail how the Archives and Local Studies Service completed the self-assessment for local authorities last year and received a 3\*\*\* (out of 4) rating with the direction of travel identified as 'Likely to Improve Further'.

The programme was designed to provide a measure of overall service quality in the absence of any formal performance indicators for Archive Services in the Audit Commission's performance indicator set for local government and was designed to supplement the formal, on-site, inspections that TNA undertakes periodically.

The self-assessment programme was based on a comprehensive questionnaire that examined five areas of work:-

- Governance and Staffing.
- Documentation of Collections.
- Access Services.
- Preservation and Conservation.
- Buildings, Security and Environment.

Scores for Rotherham Archives and Local Studies were set out in the report with a comparison drawn against 2007. Average scores have also been shown for the region, all Metropolitan districts and for England and Wales and for benchmarking purposes a comparison drawn against neighbouring authorities except Sheffield (which was recognised as a large Archive Service).

Each authority received a percentage score on each of the five areas and an overall percentage score. The scores on the five areas of activity were then performance banded, with the top ten per cent of services securing four stars; the bottom ten per cent scoring one star; and the remainder being divided equally into two-star and three-star categories.

Analysis of the 2008 results has shown that Rotherham is one of four 3\*\*\* services in the region, the others being two major, long-established County Record Offices and Sheffield Archives (a larger Archive Service). Four services scored lower than 3\*\*\* and one service, East Riding scored an impressive 4\*\*\*\* following the opening of the Treasure House.

Resolved:- (1) That everyone involved be thanked for their efforts and input and an appropriate press release be issued.

(2) That the contents of the report be noted and received.

**F49. EXCLUSION OF THE PRESS AND PUBLIC**

**3F CABINET MEMBER FOR CULTURAL SERVICES AND SPORT - 15/12/09**

Resolved, that under Section 100A(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act (information relates to finance and business affairs).

**F50. NEW CULTURAL ACCOMMODATION**

Consideration was given to a report presented by Ian Smith, Director of Asset Management, which summarised the position in respect to the provision of cultural accommodation within the town centre.

Specific information was provided on the current situation regarding Forge Island, envisaged to house the Cultural Centre, possibility of temporary cultural accommodation and the various options available.

Discussion ensued on the funding elements of the Cultural Centre and the request by the Regeneration Scrutiny Panel for an update on the situation.

Resolved:- (1) That the Director of Asset Management is authorised to negotiate the provision of Lot 2 Cultural Accommodation with TCN.

(2) That the Director of Asset Management and the Director of Culture and Leisure Services be authorised to continue options appraisals for alternative Cultural Accommodation, both temporary and long term solutions.

(3) That the financial position and the requirement to identify funding be noted.

(4) That Cabinet Member receive regular updates regarding the provision and location of cultural services within the Town Centre.

(5) That an update report be submitted to the Regeneration Scrutiny Panel in January, 2010.

**(THE CHAIRMAN AUTHORISED CONSIDERATION OF THE FOLLOWING ITEM IN ORDER TO PROCESS THE SCHEME REFERRED TO)**

**F51. ROTHERHAM PLAY PATHFINDER - LOCKWOOD AVENUE PLAY AREA AND ROTHERHAM ADVENTURE PLAYGROUND**

Consideration was given to a report presented by Nick Barnes, Principal Project Development Officer, which set out two requests under the Play Pathfinder programme, which were to:-

- Consider provisions for appointing a contractor to deliver a play area

at Lockwood Avenue, South Anston following the withdrawal of Rosemary Road Play Area from the Play Pathfinder Programme.

- Consider an opportunity to expand the proposed prefabricated building for the Rotherham Adventure Playground in order to make the facility suited to use by disabled children and to review the proposed appointment of contractors.

Approval was sought to waive Standing Order No. 48.1 which required between three to six tenders for contracts with an estimated value of £50,000 or more to be sought. As the new site at Lockwood Avenue was the same as Rosemary Road it was hoped that the nominated contractor would be awarded the same contract as Lockwood Avenue.

Discussion ensued on the reasons for the Rosemary Road Play Area withdrawal and the identification of the new site at Lockwood Avenue, South Anston.

In terms of the Rotherham Adventure Playground the request to waive Standing Orders was on the basis to enable this building extension to be achieved within the time constraints with the cost of an extra bay for disabled use.

It was noted that the quoted price for the additional bay to provided disabled facilities for users of the Park was in line with the charges agreed for the already ordered three bay building.

It was also suggested that Ward Members for this area be informed accordingly.

The Assistant Chief Executive (Legal and Democratic Services) and the Strategic Director of Finance both supported the recommendations.

Resolved:- That Standing Order No. 48.1 (requirement to obtain between three to six tenders for contracts with an estimated value of £50,000 or more) be waived for:-

- Grace Landscapes Ltd to be awarded the contract for Lockwood Avenue, South Anston.
- Thurston Building Systems to be awarded the contract to carry out additional works for the Rotherham Adventure Playground building.

**ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS**

1.	<b>Meeting:</b>	<b>Cultural Services and Sport Delegated Powers Meeting</b>
2.	<b>Date:</b>	<b>5th January, 2010</b>
3.	<b>Title:</b>	<b>November Revenue Budget Monitoring Report</b>
4.	<b>Directorate:</b>	<b>Environment and Development Services</b>

**5. Summary**

To report on performance against the revenue budget for the Environment and Development Services Directorate as at **the end of November 2009** and to provide a forecast outturn for the whole of the 2009/10 financial year.

**6. Recommendations**

That Members note the current forecast year end outturn position of **an overspend of £475,000** for the Environment & Development Services Directorate based on expenditure and income as at November 2009 and forecast expenditure and income to 31<sup>st</sup> March 2010.

That this report be referred to the Regeneration Scrutiny Panel for information.

## 7. Proposals and Details

Members are asked to receive and comment upon budget monitoring reports on a monthly basis from May onwards. This report reflects the position against budget for the period 1 April 2009 to 30 November 2009. The attached **appendices** give a summary of the projected 2009/10 revenue position for the Directorate;

Appendix A – E&DS Summary Report.

Appendix A1 to A5 – Service Level Summary Report.

Following the November cycle of budget monitoring the Directorate has identified that it is likely to incur an overspend of £475,000 (1.03%) against its total net revenue budget of £45,784,040. However, all possible actions to mitigate this are being taken.

The key pressures contributing to this position are :

- Restructuring costs within Culture and Leisure
- Under recovery of income due to a reduced number of planning applications
- Flood related costs (June 2009)
- Under recovery of income on the Parking Budget

### **Asset Management (£43K+)**

The Service continues to operate within its allocated budget and cover its costs with a turnover of approximately £3.5 million, and is managing to meet the income target for consultancy related work of £420k, A reported pressure is the non recovery of income for School Crossing Patrol (£79k). This pressure is being partially offset by various savings generated by an imposed moratorium on non pay budgets, detailed in Appendix A-1.

### **Business Unit (£100k-)**

The Business Unit is effectively managing vacant posts (£90k saving), but has a small overspend (£20k) within Performance and Quality and has now imposed a moratorium on the uncommitted Training budget (£30k) to mitigate the Directorate forecast overspend by £100k in 2009/10.

### **Culture and Leisure (£68+)**

Pressures within Culture and Heritage include staffing costs in Theatres (£38k) and the payment for SY Archives (£23k) these pressures are being offset by an underspend on staffing in Museums (£50k).

Pressures within Sports and Recreation include solicitor costs (£18k), operational costs at the Stadium (£22k), unrecovered debts (£64k), loss of income at Country Parks (40k) and general operational costs across parks (£20k) but the delay in opening Clifton Park is partially offsetting these pressures (£50k-).

The Service continues to work towards establishing the financial position of the Clifton Park Restoration Project. There are revenue budget implications,

eg. Security costs, and capital budget implications, eg. works to be completed, which are currently being quantified. Quantity Surveyors are inspecting the completed works to assess whether payments made to date fully cover works completed and to establish outstanding works. This could result in an additional revenue and capital budget pressure. The Service is taking legal advice with regard to payments either due or from the Administrator dependant of the results of the assessment being carried out by the Quantity Surveyor.

Overall Libraries are forecasting an underspend (£16k-) and pressures within Libraries management are being offset by staff vacancies, book fund savings and an expected reduction RBT charges (£67k-). The Service is continuing to work to achieve the savings offered in the 2009/10 budget.

Additionally, unbudgeted security costs at Ulley Reservoir (£27k) have been incurred.

### **Planning and Regeneration (£470k+)**

The key pressures for this Service are due to a continuing decline in planning applications. The projected income under-recovery is £563k. The Housing Planning Delivery Grant allocation has now been declared, and is lower than anticipated but is contributing (£96k-) to help offset the Service pressure of £470k. Other pressures within the service exist , £55k relating to the Mapping Systems, these are being offset by non recruitment to some posts (£21k-), and increased activity resulting in additional fee income from the LTP (£45k-). Work is currently under way to restructure this service, though it is unlikely to yield any savings in this financial year.

### **Streetpride (£6k-)**

There are pressures being reported across Streetpride which include a shortfall on income within Parking (£100k), energy costs on Street Lighting (£49k), and within Street Cleansing (£13k). Costs have been identified by Streetpride relating to the localised floods, as £50k which are unbudgeted and within Drainage a £51k pressure is being reported. Some savings have been identified within Waste (£265k-) due to new contractual arrangements to help mitigate the pressures in this service, and lower expenditure due to the temporary closure of Car Hill Waste Recycling Centre.

Members have requested details of Agency and Consultancy spend to be included in Budget Monitoring reports.

**Table 1 : EDS Agency Spend For the Period : April to November 2009**

<b>Month</b>	<b>On Contract</b>	<b>Off Contract</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>April</b>	<b>23,114</b>	<b>14,360</b>	<b>37,474</b>
<b>May</b>	<b>44,426</b>	<b>15,324</b>	<b>59,750</b>
<b>June</b>	<b>61,594</b>	<b>24,318</b>	<b>85,912</b>
<b>July</b>	<b>56,717</b>	<b>35,684</b>	<b>92,401</b>
<b>August</b>	<b>36,467</b>	<b>19,357</b>	<b>55,824</b>



<b>September</b>	<b>73,054</b>	<b>25,423</b>	<b>98,477</b>
<b>October</b>	<b>59,650</b>	<b>23,478</b>	<b>83,128</b>
<b>November</b>	<b>70,972</b>	<b>33,588</b>	<b>104,560</b>
<b>Total</b>	<b>425,994</b>	<b>191,532</b>	<b>617,526</b>

**Table 2 : EDS Agency Spend Analysed By Expenditure Type For The Period :April to November 2009**

	<b>On Contract</b>	<b>Off Contract</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Capital</b>	<b>33,655</b>	<b>0</b>	<b>33,655</b>
<b>Revenue</b>	<b>185,134</b>	<b>2,340</b>	<b>187,474</b>
<b>Trading</b>	<b>207,207</b>	<b>189,190</b>	<b>396,397</b>
<b>Total</b>	<b>425,993</b>	<b>191,530</b>	<b>617,526</b>

The details for Consultancy spend are currently being progressed and will be provided when available.

## **8. Finance**

Please refer to the attached appendices for detailed financial analysis. The Directorate will continue to review its planned expenditure and identify and implement management actions to help mitigate the forecast overspend. The Directorate has now imposed a moratorium on all uncommitted, non-essential non-pay budgets in addition to the strict vacancy management arrangements already in place.

## **9. Risks and Uncertainties**

The overall Directorate budget currently shows a projected overspend of £475,000. The Service is working to mitigate known pressures around Office Accommodation on Reresby House and Maltby Joint Service Centre and the Land and Property Bank, which is under considerable pressure due to a number of buildings being closed and the costs being transferred. Also, work is ongoing to determine the current position relating to Clifton Park. To date the reported position has reflected a combination of cost pressures partially being compensated for by savings/additional income being generated across the Service. The Strategic Director of Environment and Development Services and Cabinet Member have determined this is an acceptable way of balancing the budget in accordance with Financial Regulation Virement Note Section 11, without the need for implementing virement.

## **10. Policy and Performance Agenda Implications**

Directorate budgets are aligned only to corporate priorities and spending within the agreed Directorate cash allocation is key to demonstrate the efficient Use of Resources.

## **11. Background Papers and Consultation**

This is the seventh budget monitoring report for the Directorate for 2009/10 and reflects the position from April 2009 to November 2009. This report has been discussed with the Strategic Directors of Environment and Development Services and Finance.

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## REASONS FOR VARIANCE FROM APPROVED BUDGET (Based on available information as at end November 2009)

Service	Under (-) / Over (+) Spending Projected to Year End £,000	Reasons/Implications	RAG Status	Actions Proposed	Impact of Actions	Revised RAG Status
Asset Management	43	Due to the downturns in workload, surpluses above the original trading targets are unlikely to be achieved, though Service are endeavouring to deliver on this.	A			G
Business Unit	-100	Identified savings due to freeze on recruitment and a moratorium on spend.	G			G
Culture & Leisure	68	The key pressures are within Recreation and Sport (£124k) relates to security costs at Ulley post June 2007 Floods and loss of income on TCP café due to refurbishment	G			G
Planning & Regeneration Service	470	The pressure within this Service Area is generally due to an under recovery of income due to a reduced number of application fees.	A			G
Streetpride	-6	The key pressures within Streetpride are Flood Related costs, under recovery of income for Parking. There are other pressures within Drainage, Street Lighting and Grounds Maintenance which are being offset by savings within Waste.	G			G
<b>TOTAL</b>	<b>475</b>					<b>G</b>

## REASONS FOR VARIANCE FROM APPROVED BUDGET (Based on available information as at end November 2009)

Asset Management	Under (-) / Over (+) Spending Projected to Year End £,000	Reasons/Implications	RAG Status	Actions Proposed	Impact of Actions	Revised RAG Status
Management	55	Shortfall on achieving the vacancy factor	G	No action required.		
Building Cleaning	0	Nil variance at this stage in the financial year	G	No action required.		
Public Conveniences (All Saints)	0	Nil variance at this stage in the financial year	G	No action required.		
Caretakers	-14	Savings as a result of the moratorium on spend .	G	No action required.		
Bailey Suite	0	Nil variance at this stage in the financial year	G	No action required.		
School Crossing Patrol	79	The proposed saving £78,700 is not deliverable. Potential to implement 2010/11	R			
Education Premises	0	Nil variance at this stage in the financial year	G	No action required.		
Office Accommodation	0	Shortfall on Town Centre Office moves, having been implemented earlier than planned.	R			
Community Buildings	0	Nil variance at this stage in the financial year	G	No action required.		
Facilities Management	-74	Increased income as a result of managing new premises for NAS.	G	No action required.		
Swinton District Heating	12	Loss of the swimming pool at Swinton will result in an income shortfall	G	A review of the charges to the remaining premises is being undertaken		
Emergency and Safety	0	Nil variance at this stage in the financial year	G	No action required.		
Environmental Management	0	Nil variance at this stage in the financial year	G	No action required.		
Strategic Property	-15	Savings as a result of the moratorium on spend and reduced legal charges.	G	No action required.		
Miscellaneous Properties	0	Nil variance at this stage in the financial year	G	No action required.		
Transport	0	Nil variance at this stage in the financial year	G	No action required.		
Misc. Fee Accounts	0	Nil variance at this stage in the financial year	G	No action required.		
Fee Billing - Consultancy Management	0	Nil variance at this stage in the financial year	G	No action required.		G
*Valuation Group (Fee Billing)	0	Nil variance at this stage in the financial year	G	No action required.		
*Commercial Properties	0	Nil variance at this stage in the financial year	G	No action required.		
<b>TOTAL</b>	<b>43</b>					

Note:

## REASONS FOR VARIANCE FROM APPROVED BUDGET (Based on available information as at end November 2009)

Business Unit	Spending Projected to Year End £,000	Reasons/Implications	RAG Status	Actions Proposed	Impact of Actions	Revised RAG Status
Business Support and Central Admin	-90	Identified savings due to freeze on recruitment	G	No action required.		
Plan Printing	0	Nil variance at this stage in the financial year	G	No action required.		
Payments to RBT	0	Nil variance at this stage in the financial year.	G	No action required.		
Management	0	Nil variance at this stage in the financial year.	G	No action required.		
Corporate Account	0	Nil variance at this stage in the financial year.	G	No action required.		
Performance & Quality	20	A delay in implementing the proposed staffing restructure has resulted in the overspend	R			
Training	-30	Moratorium on spend	G	No action required.		
<b>TOTAL</b>	<b>-100</b>					

## REASONS FOR VARIANCE FROM APPROVED BUDGET (Based on available information as at end November 2009)

Culture & Leisure Services	Under (-) / Over (+) Spending Projected to Year End £,000	Reasons/Implications	RAG Status	Actions Proposed	Impact of Actions	Revised RAG Status
Culture & Heritage	10	There are pressure in Theatres due to staffing (£38K), and (£23k) for SY Archives which are being offset to some degree by an underspend in Museums due to staff vacancies (£50k).	G	No action required.		
Library Service	-16	This reflects a net operational underspend across Permanent Lending Libraries and Mobile Libraries	G	No action required.		G
Recreation & Sport	115	The key pressures are Halliwells re: sledging incident (£18k), Stadium (£22K), Enterprise (£64K), loss of income Country Parks (£40K), general operational costs across parks (£20K) offset to some degree by underspend on Clifton Park delayed opening (£51K)	A	Review of Grounds Maintenance charges, potential to reduce when service transfers from Ringway to RMBC.		A
Tourism	-1	Nil variance at this stage in the financial year	G	No action required.		G
Service Management & Support	-67	Pressures in Central Library and Arts Centre (£40K) and Libraries management are being offset by savings due to staff vacancies, underspending on the Book Fund (£75k) and expected reduction in RBT charges (£40K),	G	A report will need to be produced for delegated powers relating to the use of the Book Fund.		G
Post Flood work 2007	27	Actual costs for security Ulley (April - June) no funding available.	A	Consider under proposed Capital spend for rehabilitation of Ulley Reservoir, and absorb early year costs across the Service		G
<b>TOTAL</b>	<b>68</b>					

## REASONS FOR VARIANCE FROM APPROVED BUDGET (Based on available information as at end November 2009)

	Under (-) / Over (+) Spending Projected to Year End £,000	Reasons/Implications	RAG Status	Actions Proposed	Impact of Actions	Revised RAG Status
<b>Planning &amp; Regeneration Service</b>						
Business Development	0	Nil variance at this stage in the financial year	G	No action required.		
Development Promotion	0	Nil variance at this stage in the financial year	G	No action required.		
YES Project	0	Nil variance at this stage in the financial year	G	No action required.		
Economic Strategy	-21	Not currently recruiting to vacant posts	G	No action required.		
Work Implementation	0		G	No action required.		
Managed Workspace (Business Centres)	0	Nil variance at this stage in the financial year	G	No action required.		
RERF	0	Nil variance at this stage in the financial year	G	No action required.		
Town Centre Mgt	-11	Savings as a result of the moratorium on spend .	G	No action required.		
Markets	25	Income shortfall due to an increasing number of vacant units.	G	No action required.		
Forward Planning	0	Nil variance at this stage in the financial year	G	No action required.		
Management	0	Nil variance at this stage in the financial year	G	No action required.		
Land Charges	55	Unable to implement charges for OS Mapping (£70k) partially offset due to slightly increased income.	R	To be offset with in year savings across the service		G
Development Control	563	Income shortfall due to reduced of applications	R	Further review required. Budget was realigned based on last years actuals, reduction in income target of £650k. However, the economic climate is indicating a continued downturn.		
Housing Planning Delivery Grant (HPDG)	-96	To offset OS Mapping shortfall and partially offset the under recovery of income in DC	G	To offset OS Mapping shortfall		G
Building Control (80% Trading)	0	Nil variance at this stage in the financial year	G	No action required.		
Building Control (20% Revenue)	0	Nil variance at this stage in the financial year	G	No action required.		
Transportation	-45	Increased fee income being generated from LTP schemes	G	No action required.		
<b>TOTAL</b>	<b>470</b>					

## REASONS FOR VARIANCE FROM APPROVED BUDGET (Based on available information as at end November 2009)

Streetpride	Under (-) / Over (+) Spending Projected to Year End £,000	Reasons/Implications	RAG Status	Actions Proposed	Impact of Actions	Revised RAG Status
Community Delivery Teams	40	A recent assessment of Street Cleansing has highlighted further charges (£13k) above budget are expected, further analysis of Fly Tipping has shown an additional pressure (£9k), re waste Disposal Costs, and additional costs are being charged to the Grounds Maintenance (£7k) budget relating to damaged equipment. There have been additional procurement charges from RBT (£11k).	G	Review charging procedures to improve projections for 2009/10	That full year charges are containable within the 2009/10 budget	G
Network Management	107	The main pressures remain under recovery of income within the Parking Budget, and energy costs within Street Lighting (£49K+). Some savings have been made in Design and Contract Management which are contributing to reduce the overall overspend	A	Analysis of the income recovery for parking suggests there has been minimum impact other than at the Civic/Norfolk site where people are taking opportunity of the 'free' parking. A half year review of Service may allow for budget transfer within Streetpride, to realign the budget to the pressures for 2009/10.	Assess the outcomes and report to Cabinet Member and CMT.	G
Schemes & Partnerships	0	Nil variance at this stage in the financial year	G	No action required.	Nil variance	G
Waste disposal and collection	-266	Savings have been identified within the Household waste budget on transport costs and within the Recycling budgets (£100k) Additional income is projected, and reduced costs due to the Blue Box collections coming back in house. Further savings have been generated as a result of the temporary closure of Car Hill totalling (£156k).	G	In due course a further assessment of the budgets will be undertaken, to realign budgets appropriately.	Nil variance	G
Corporate Accounts - Streetpride	113	Some costs relate to the Floods 2009 (£65k) which are unbudgeted and a variance on IT related costs (£10k). A reduced level of work for the Landscaping Team is resulting in under recovery of fee income £25k. The contribution to vacancy management is £16k short of the £80k budget.	A	It is unlikely that these costs can be claimed through the Bellwin Scheme, however, the costs are still been co-ordinated centrally.	There is no other identified funding source at this stage.	G
<b>TOTAL</b>	<b>-6</b>					



<b>ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS</b>
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<b>1.</b>	<b>Meeting:</b>	<b>Cabinet Member for Cultural Services and Sport</b>
<b>2.</b>	<b>Date:</b>	<b>5<sup>th</sup> January 2010</b>
<b>3.</b>	<b>Title:</b>	<b>Libraries ‘Health Offer’</b>
<b>4.</b>	<b>Programme Area:</b>	<b>Environment and Development Services</b>

## **5. Summary**

The Rotherham Libraries Health Offer has evolved out of the ongoing partnership between Rotherham Libraries and NHS Rotherham, Rotherham Hospital Foundation Trust and charitable health groups. It aims to improve the health of local people by increasing access to information on how to maintain good health, management of long term conditions and choices available about when and where to receive treatment. Our Health offer to local communities in Rotherham consists of a number of elements including library staff trained to help people access NHS Choices website and a range of other Health Information, Books on Prescription, Steps to Health packs, Choose and Book, Macmillan Cancer Information & Support, Heart Health and Obesity Information, health related activities in libraries.

## **6. Recommendations**

- **Endorsement of Rotherham Libraries as a trusted local source of information providing health information and supporting health promotion initiatives to help improve the health of local people.**
- **Recognition of need to develop this excellent partnership further in line with national developments e.g. recent agreement between Department of Health and Public Libraries**

## 7. Proposals and Details

- Rotherham Libraries continue to work closely with health partners and develop partnerships further
- The main role of Rotherham libraries in the health partnership is as a local health information provider and to provide local venues for health activities/events
- Libraries continue to work within national and regional health /public libraries agreements

A brief listing of some of the current work is outlined below:

a) **Libraries are places to find information about health.** They have books to borrow on a wide variety of health related subjects and also leaflets about organizations which offer help and support. Books from the hospital library collection are available on request. Library staff are able to assist users with enquiries referring more complex enquiries to the Patient Health Information Officer at the Rotherham Foundation Trust.

b) **Books on Prescription.** Although many people consult their GP for help with their emotional difficulties the GP may refer the patient to a Primary Care Mental Health Worker who can suggest self help books to help overcome problems such as depression, eating disorders, obsession / compulsive problems, social phobia, panic, anger, stress and low self esteem. Evidence suggests that these books can be very effective in that they help the way people think about and manage their problems. The Primary Care Mental Health Worker, Counsellor or GP will prescribe books recommended by health care professionals. This prescription can then be exchanged for an appropriate book at a participating library. The scheme is currently operating at Dinnington, Kiveton Park, Thurcroft, Swinton and Wath libraries as well as the Central library.

c) **Macmillan Cancer Information & Support.** Macmillan has funded a set of books about cancer prevention, diagnosis, treatments and alternative therapies. The collection is located in the Central library although any item can be requested from other libraries free of charge. The collection also includes books which offer advice on explaining illness and bereavement to children.

d) **Steps to Health** – promotion of physical activity in Rotherham's green spaces. Starter packs including pedometers and maps are available for loan.

e) **Heart health** – Healthy lifestyle information to support NHS Rotherham's recently launched programme of cardiovascular checks for over 40s.

f) **Obesity.** The public library service is included within Rotherham's Obesity/Healthy Weight Action Plan. The main elements of the Services' involvement are:

- The public library service will provide free health information.

- Health promotion specialists will support the Patient Health Information Officer with quarterly displays about healthy eating and physical activity as well as information for people wanting to maintain a healthy weight.
- Rotherham Public Library Service will promote the NHS Choices website and the NHS Change 4 Life strategy through displays and leaflets.
- The Health Information service will provide new resources when they are available.
- Library staff will help the public access website information.
- The Health Information Service will promote services at NHS events when this is possible.

g) **NHS Choices.** Library staff have participated in a national training programme for NHS Choices. The training will enable them to support the public in their use of the NHS Choices website. NHS Choices provides information about health related issues as well as NHS services and where to receive treatment.

h) **Partnerships.** Senior library managers have regular contact with managers in NHS Rotherham in order to develop health initiatives and promotions in the Borough's libraries. Recently, we have been trialling fitness sessions using Wii Games in one of our libraries. We are also investigating with our health partners how we can help encourage the healthy culture of breastfeeding in Rotherham. This is in line with the health priorities of NHS Rotherham, the Council, and possible future legislation. Library managers also participate in the meetings of the RMBC Officer Network for Health at which health issues are discussed and information is shared.

i) **Rotherham Libraries are represented on the Society Of Chief Librarians Health Group** at a national level and are therefore, helping to influence national agendas and broker national partnerships including a signed agreement between Public Libraries and the Department of Health. Rotherham Libraries also take the lead on Health at a regional level.

## **8. Finance**

Health books purchased within existing budget. (£4000)

Partnership with NHS Rotherham funds publicity for some of the above projects.

## **9. Risks and Uncertainties**

There are no significant risks identified at present. Costs are low; although the allocation spent on health from the library book-fund needs to be maintained and the partnership both at a strategic and local level need to be maintained and advanced.

## 10. Policy and Performance Agenda Implications

- Contributes to “Rotherham Alive” target to “promote good health and healthy lives across all age groups”. This collaborative work fits in with central government health and well- being agendas and Public Health Strategy. It also fits with the Community engagement agenda and illustrates how libraries can act as bridges between communities and health services. It contributes to community strategy areas and in particular Rotherham Alive, as it addresses health inequalities across the borough, encourages individuals to take responsibility for their health, develops support services for vulnerable groups of people, and enhances opportunities for involvement in cultural activities. It also helps build skills and capabilities, addresses local community needs and ensures they are being met locally; social inclusion and equity and demonstrates the value of partnership and participation.
- As outlined above Rotherham Libraries are included in Rotherham’s Obesity/ Healthy weight action plan and are active in the RMBC officer Network for Health group and are working to contribute to achievement of CAA Health related performance.
- A ‘Memorandum of Understanding’ has recently been agreed nationally between the Society of Chief Librarians and NHS Choices detailing what the public can expect from a ‘health offer’ in libraries nationally. Work already underway in Rotherham has placed us favourably ahead of this agreement.

## 11. Background Papers and Consultation

- Department of Health / SCL (Society of Chief Librarians) Memorandum of Understanding (agreement signed Nov 19 2009)
- Strong and prosperous Communities Local government White paper (2006)
- Public Involvement in Health Act (2007)

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<b>ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS</b>
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<b>1.</b>	<b>Meeting:</b>	<b>Cabinet Member for Cultural Services and Sport</b>
<b>2.</b>	<b>Date:</b>	<b>5<sup>th</sup> January 2010</b>
<b>3.</b>	<b>Title:</b>	<b>Flooding at Maltby Manor Recreation Ground</b>
<b>4.</b>	<b>Programme Area:</b>	Environment and Development Services

### 5. Summary

Measures are proposed to reduce the risk of further flooding of a private property neighbouring the Maltby Manor Recreation Ground.

### 6. Recommendations

- **That Cabinet Member for Cultural Services and Sport notes the content of this report**
- **That a bid be submitted to the Maintenance Capital Investment Block in 2010-11 to seek funding for the installation of a herringbone drainage system in Maltby Manor Recreation Ground**
- **That no attempt be made to implement temporary alterations to the existing drainage within the affected area**

## **7. Proposals and Details**

Heavy rains in the summer of 2007 caused surface water to run off Maltby Manor Recreation Ground leading to flooding of a house on Manor Road. Following a complaint from the occupier of the property, officers from Streetpride's drainage team were asked to investigate the matter in 2008. Their initial recommendation was to undertake further survey works to locate and assess the condition of existing land drains in the vicinity. Funding was obtained to allow this survey work to proceed in 2009. This established that an existing land drain running through the garden of the affected property is in good working order. Streetpride recommended that a herringbone type drainage system be installed in the recreation ground and is connected to the existing drainage pipe by constructing a new inspection chamber. It is believed that this would reduce the risk of recurrence of the flooding to an acceptable level.

The occupier of the property has reported that there have been other occasions since 2007 when water draining from the recreation ground has entered his land raising the fear of further flooding. He has sought resolution of the matter through a ward member who has brought it to the attention of officers in Green Spaces. It has been explained that any further work would be dependant on the necessary funds being identified. The ward member also requested that consideration be given to immediately implementing a lower cost temporary solution by installing a road gully into the existing drain. Streetpride has advised that this is unlikely to be effective as such gullies are not designed to be installed into soft ground with vegetation, and would not therefore represent good value for money.

## **8. Finance**

Investigatory works already completed cost approximately £800. The cost of installing a herringbone drainage system depends on its size. The current proposal is for a system covering 400 square metres which would cost around £10,000, including design and supervision fees. There is no provision for such expenditure within Green Spaces revenue budgets. It is therefore proposed that this forms part of a bid to be submitted to the Council's Maintenance Capital Investment Block for 2010-11.

## **9. Risks and Uncertainties**

If steps are not taken to improve drainage on Maltby Manor Recreation Ground the risk that neighbouring property will be affected by flooding will remain at its current level.

## **10. Policy and Performance Agenda Implications**

Sustainability: We must look at how to adapt our services and ensure that infrastructures can cope with the changing climate.

## **11. Background Papers and Consultation**

Streetpride and Financial Services have been consulted in the writing of this report.

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